

# Allow your suppliers to check the status of their invoices automatically via email

INFO MAIL is an automatic response function allowing your suppliers to check the status of their invoices. With INFO MAIL in place, suppliers can request the status of invoices via email by simply providing an invoice number in the subject line of an email to a specified email address.

The system automatically replies with invoice details such as date the invoice was received, its status, payment information (if applicable) and other pertinent information.

**Invoice has been found**  
noreply@sapn47.com  
An: vendor@sapn47.com

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**INFO MAIL Invoice Information**

An invoice was found from vendor: INFO MAIL vendor

Invoice number:	IM3
Invoice date:	09.12.2008
Invoice status:	Received, being processed
Gross amount:	753,00 EUR
Net amount:	700,00 EUR
Payment terms:	Baseline date: 14.01.2010
	Cash discount: 0,00 EUR
	Days 1: 0
	Cash discount percentage 1: 0.000
	Days 2: 0
	Cash discount percentage 2: 0.000
	Days net: 0

Request invoice details with: [Detail](#)

Best regards,  
Your INFO MAIL team

#### Suitable for you if:

You are an SAP user who want to boost your invoice processing and improve supplier relations.

With INFO MAIL, you will:



#### Reduce supplier inquiries

Avoid having suppliers call to ask about where invoices are in the processes.



#### Improve supplier relations

Suppliers will feel more informed on what is happening with their invoices.



#### Get discounts

By giving your suppliers better service, you will be able to negotiate better discounts.



SAP® Certified  
Powered by SAP NetWeaver®

#### Technical capabilities:

- Add-on to ReadSoft's INVOICE COCKPIT to improve supplier self-service. (INFO MAIL comes as a stand-alone product but also together with WEB BOARD.)
- Handle incoming email status requests automatically.
- An easy and fully automated email service you can provide to your suppliers.

#### Business system integration

WEB BOARD and INFO MAIL are parts of ReadSoft's invoice processing solution for SAP which works seamlessly inside SAP®.

# INFO MAIL: Hard Facts

## ReadSoft SAP Products

- INVOICE COCKPIT
- WEB BOARD
- EDI COCKPIT
- INFO MAIL
- WEB CYCLE
- PROCESS DIRECTOR
- MOBILE APPROVAL

*INVOICE COCKPIT, EDI COCKPIT, PROCESS DIRECTOR and WEB CYCLE are run in SAP.*

*WEB BOARD, INFO MAIL, and MOBILE APPROVAL are web applications in connection with the SAP system (where the configuration takes place). WEB CYCLE and PROCESS DIRECTOR also have web interfaces.*

## Relevant SAP releases

- SAP R/3 Release 4.6C
- SAP R/3 Enterprise 4.7
- SAP ECC 5.0 (also known as mySAP ERP 2004)
- SAP ERP 6.0 (also known as mySAP ERP 2005)



## Graphical user interface localization

- Czech
- German
- Polish
- Simplified Chinese\*
- Turkish\*
- Dutch
- Hungarian
- Portuguese
- Slovenian
- English
- Italian
- Romanian
- Spanish
- French
- Japanese
- Russian\*
- Swedish

\* From version 7

## Web Application server requirements

### Java versions

- Java Runtime 5
- Java Runtime 6

### Web application server – 100% J2EE compatible with:

- Java Servlet 2.4
- Java Server Pages JSP 2.0
- SAP Java Connector (JCO 2.0.10 or later)

### Recommended servers

- Apache Tomcat 5.5.x
- Apache Tomcat 6.0.x
- SAP NetWeaver Composition Environment 7.1 (using Java Application Server 7.1)

### Recommended operating systems

- Microsoft Windows 2000
- Microsoft Windows XP
- Microsoft Windows 2003 Server

### Processor speed

- 2.0 GHz or faster

### Memory

- 1 GB RAM or more

For a high number of users working in parallel, we recommend a minimum of 2 GB RAM.

### Hard drive

- 10 - 20 GB of free space

### Related products

INVOICES

Please e-mail [info-uk@readsoft.com](mailto:info-uk@readsoft.com) for further information or visit [www.readsoft.co.uk](http://www.readsoft.co.uk)